

Montgomery County Land Reutilization Corporation (MCLRC)

August Board Meeting

August 21, 2012

Attendees: Carolyn Rice, Treasurer (Chair of the Board)
Nan Whaley, City of Dayton Commissioner (Board Member)
Dale Berry, Pres. Washington Twp. Board of Trustees (Board Member)
Doug Harnish, Principle Market Metrics (Board Member)
Doug Trout, Assistant Prosecuting Attorney, Prosecutor's Office
Paul Robinson, Chief Deputy Treasurer, Treasurer's Office (Treasurer)
Angela Lilly, Treasurer's Office

Absent (Copies To): Mathias Heck, Prosecutor (Board Member)
Debbie Lieberman, Montgomery County Commissioner (Board Member)
Judy Dodge, Montgomery County Commissioner (Board Member)
John Cumming, Chief of Civil Division, Prosecutor's Office

Call to Order

Carolyn Rice, Chair of the Board, noting a quorum, called the meeting to order at 3:30 p.m. A copy of the agenda is attached for reference.

Order of Business - Approval of Minutes

Dale Berry moved to approve the July 17, 2012 meeting minutes. The motion was seconded by Nan Whaley and approved unanimously by voice vote.

Order of Business – Treasurer's Report

Paul Robinson reported the MCLRC account has a balance of \$90,078.49. The key expense was the Clerk of Courts cost that MCLRC is fronting to finalize the transfer to Michael Heitz. Doug Harnish moved to approve the July 2012 Treasurer's Report. The motion was seconded by Dale Berry and approved unanimously by voice vote.

Order of Business – Update on Moving Ohio Forward Grant Program

Carolyn Rice reported that the MCLRC had a kick-off meeting regarding the Moving Ohio Forward Grant Program. A single point of contact has been identified from every jurisdiction. CountyCorp, who will be acting as the reimbursement agent to the jurisdictions, has identified Sarah Grieshop as their point person for the program. CountyCorp would like to send the completed invoices to the state every other week.

Doug Harnish moved to approve the CountyCorp agreement. The motion was seconded by Dale Berry and approved unanimously by voice vote.

Update – Harrison Township MOU

The MOU with Harrison Township has been signed and completed.

Update - City of Dayton Properties

The acquisition has been completed for the first two land bank properties. Michael Heitz and his company now own the properties. They plan to demolish the Leo Street property and repurpose the Home Avenue property. The survey on the Dayton Electro Plate property is still being completed.

Update – Trotwood Properties

Per Doug Trout, title reports have been ordered on the requested properties. We are looking at about four months from completing the acquisition.

Announcements

The next board meeting is scheduled for Tuesday, September 18, 2012.

Call to Adjourn

There being no further business, the meeting was adjourned.

Montgomery County Land Reutilization Corporation (MCLRC)
Board Meeting Agenda
Tuesday August 21, 2012

Welcome: Treasurer Carolyn Rice

Roll Call

Approval of Minutes

Treasurer's Report

Moving Ohio Forward Grant Program Update (Rice)

- Kick Off Meeting (July 31)
- Lead Entity Agreement
- CountyCorp Agreement
- Subrecipient Agreements
- Demolition Overview with City of Dayton

Start Up Activities:

- Administrative Tasks
 - Legal counsel
 - Staffing and space
 - Business plan with preliminary metrics
 - System for statutory compliance- in place
 - Procedures for conveyance fees, deed filing fees, removal of LRC properties from duplicate and property exemption- in place
- Operational Tasks
 - Protocols for land acquisition and demolition-
 - Property insurance needs- in place
 - MOUs with first four targeted jurisdictions (*Dayton- completed, Trotwood-signed, **Riverside and Harrison Twp- next priorities***)
 - Accounting/property tracking system- in place
 - Website

Old Business

1. Update on City of Dayton properties being acquired by Michael Heitz (Rice)
2. Update on Trotwood property acquisitions (Trout)

Announcements- September 12th Ohio Land Bank Meeting in Mansfield; Nov 27-28 Second Annual Meeting of Ohio Land Banks in Independence, OH

Next Meeting: Tuesday, September 18th @ 3:30 pm

Adjourn