

Montgomery County Land Reutilization Corporation (MCLRC)
Board Meeting
May 21, 2013

Attendees: Carolyn Rice, Treasurer (Chair of the Board)
Dale Berry, Pres. Washington Twp. Board of Trustees (Board Member)
Doug Harnish, Principle Market Metrics (Board Member)
Paul Robinson, Chief Deputy Treasurer, Treasurer's Office (Treasurer)
Maggie Carper, Assistant Prosecuting Attorney, Prosecutor's Office
John Theobald, Commission Aide to Debbie Lieberman (Commission Representative)
Cathy Startzman, Commission Aide to Judy Dodge (Commission Representative)
Aaron Sorrell, Director, City of Dayton
Sam Braun, Finance Manager, Auditor's Office
Angela Lilly, Treasurer's Office (Secretary)
Miranda Wilson, MVFHC, Fair Housing Analyst

Absent (Copies To): Nan Whaley, City of Dayton Commissioner (Board Member)
Judy Dodge, Montgomery County Commissioner (Board Member)
Debbie Lieberman, Montgomery County Commissioner (Board Member)
Mathias Heck, Prosecutor (Board Member)
John Cumming, Chief of Civil Division, Prosecutor's Office
Anita Smultz, MVFHC, Fair Housing Analyst

Call to Order

Carolyn Rice, Chair of the Board, noting a quorum, called the meeting to order at 3:32 p.m. A copy of the agenda is attached for reference.

Order of Business - Approval of Minutes

Dale Berry moved to approve the April 16, 2013 meeting minutes. The motion was seconded by Doug Harnish and approved unanimously by voice vote.

Order of Business – Treasurer's Report

Paul Robinson presented the Treasurer's Report (see attached) for the period of April 16, 2013 through May 20, 2013. The current balance is \$60,455.61, with a notable expenditure from CountyCorp for administering the Moving Ohio Forward program, which did see a reimbursement from Kettering this period. Doug Harnish moved to approve the Treasurer's Report. The motion was seconded by Dale Berry and approved unanimously by voice vote.

Order of Business – Committee Reports

Rules Committee: Criteria for Competitive Evaluation of MCLRC funding request form review (see attached). Form amended to add "Jurisdiction Contribution" line to page 2 of the application. Per Carolyn Rice, two meetings will be held in June to review the grant application. One meeting will be

held with those jurisdictions that currently have an MOU with the land bank and a second meeting for those in the process of entering into an MOU with the land bank. The first grant application deadline will be July 15th, and then the 15th of each month after. Doug Harnish moved to approve the criteria form, with amendment. The motion was seconded by John Theobald and approved unanimously by voice vote.

Personnel Committee: No report at this time.

Audit & Budget Committee: No report at this time.

VAPAC Advisory Group: No report at this time.

Old Business (Update) – Moving Ohio Forward Program Update

The City of Dayton has submitted \$100,000 for reimbursement and is working to submit the next \$400,000 invoice. Kettering submitted their first reimbursement today and Riverside and New Lebanon are on track to submit reimbursements.

Announcement

Carolyn Rice will be collaborating with Thomas Fitzpatrick of the Federal Reserve Bank of Cleveland for the I-75 Regional Conference on May 29, 2013.

A Land Bank Quarterly Best Practices Meeting will be held on June 19, 2013 in Mansfield, OH.

The next board meeting is scheduled for Tuesday, June 18, 2013.

Call to Adjourn

There being no further business, the meeting was adjourned at 4:11 p.m.

I hereby certify that the minutes related to the Board of Directors' monthly meeting of May 21, 2013 set forth above are the minutes approved by the Board of Directors at their meeting of June 18, 2013.

/s/ Angela Lilly
Angela Lilly, Secretary
Montgomery County Land Reutilization Corporation

**Montgomery County Land Reutilization Corporation (MCLRC) Meeting
Agenda
Tuesday May 21, 2013**

Welcome: Treasurer Carolyn Rice

Roll Call

Approval of Minutes

Treasurer's Report

Committee Reports

- Rules
- Personnel
- Audit & Budget
- Vacant & Abandoned Property Action Council (VAPAC)

Old Business-- Moving Ohio Forward Program Update

New Business-

Announcements- I-75 Region Conference presentation with Thomas Fitzpatrick of Federal Reserve Bank of Cleveland on May 29th, June 19th Land Bank Quarterly Best Practices Meeting in Mansfield

Next Meeting: Tuesday, June 18th @ 3:30 pm

Adjourn

Montgomery County Land Reutilization Corporation
Treasurer's Report
Transactions for April 16, 2013 through May 20, 2013

Type	Date	Num	Name	Memo	Amount	Balance
					Starting Balance	\$ 70,072.86
Transactions						
Direct Debit	04/12/2013		US Bank	Banking Services - Monthly Analysis Service Charge	\$ (20.95)	70,051.91
Check	04/29/2013	1047	CountyCorp	Moving Ohio Forward Program Administration: January 1 - March 31, 2013	\$ (9,452.12)	60,599.79
Deposit	04/30/2013		US Bank	Interest Paid	\$ 0.51	60,600.30
Check	05/01/2013	1048	Lee & Mason Financial Services, Inc.	Liability Coverage Premium: 1267 Keowee St.	\$ (144.69)	60,455.61
					Transaction Total / Ending Balance	\$ (9,617.25) \$ 60,455.61

Montgomery County Land Reutilization Corporation

2013 Grant Application

First Grant Application Submission Deadline: July 15, 2013 @ 5:00 pm
Grant Award Dates: 3rd Wednesday of the month following application submission
Final Performance Report Due Date: 45 days after project completion

Jurisdiction Authorization and Certification

I understand that by signing this application, I grant the Montgomery County Land Reutilization Corporation or its authorized agents access to any records needed for verification and evaluation of the information provided in this application. I understand that completion of the application does not guarantee that I will receive assistance.

I certify that the information I have provided in this application is, to the best of my knowledge, a true and accurate and complete disclosure of the requested information.

Applicant

Signature

Name (Print)

Date

Title

Applicant Information

Jurisdiction Name _____

Jurisdiction Address _____

Jurisdiction Phone Number _____

Point of Contact (POC) _____

POC Address _____

POC Phone Number _____

POC Email Address _____

POC Fax Number _____

Project Funds

Amount Requested _____

Jurisdiction Contribution _____

Total Project Costs _____

MCLRC FUNDING REQUEST

1. Do you have an MOU with the MCLRC? ___Yes ___No

If no, an MOU will need to be established with the MCLRC before a funding request will be considered. If yes, supply the date the MOU was finalized with the MCLRC. _____

2. Is there a defined end user of the property supported by the jurisdiction in which the property is located?

___Yes ___No *If yes, please attach explanation.*

3. Does the property represent a nuisance that will improve the environment by its removal?

___Yes ___No *If yes, please attach explanation.*

4. Is the request in accordance (compliance) with the Priorities and Policies of the MCLRC as adopted?

___Yes ___No

5. Does the requesting jurisdiction have the capacity to fund the request from internal resources?

___Yes ___No

6. Does the proposal represent an immediate need of the jurisdiction for the MCLRC support?

___Yes ___No *If yes, attach explanation of immediate need.*

7. Is the proposed project a part of a strategic stabilization, revitalization, and/or redevelopment plan within the requesting jurisdiction?

___Yes ___No *If yes, attach explanation how this proposed project fits into the jurisdiction's plan.*

8. Is the request in accordance with the Comprehensive Plan as adopted by the requesting jurisdiction?

___Yes ___No *If yes, what is the date of the Plan's approval? _____*

9. Does the requesting jurisdiction have the capacity to manage the project through to completion if funds are awarded?

___Yes ___No *If no, please explain the support services required.*

10. What is the timeframe for completion of the proposed project from the date of approval of the support awarded? _____