

Montgomery County Land Reutilization Corporation (MCLRC)
August Board Meeting
August 16, 2011

Attendees: Carolyn Rice, Treasurer (Chair of the Board)
Judy Dodge, Montgomery County Commissioner (Board Member)
Debbie Lieberman, Montgomery County Commissioner (Board Member)
Mathias Heck, Prosecutor
Doug Trout, Assistant Prosecuting Attorney
John Cumming, Chief of Civil Division, Prosecutor's Office
Doug Harnish, Principle Market Metrics
Dale Berry, President of Washington Twp. Board of Trustees
Paul Robinson, Treasurer's Office
Angela Lilly, Treasurer's Office

Copies To: Nan Whaley, City of Dayton Commissioner

Call to Order

Carolyn Rice, Chair of the Board, called the meeting to order at 3:35 p.m. A copy of the agenda is attached for reference.

Order of Business – Official Signing of Incorporation Documents

Carolyn Rice, Judy Dodge & Debbie Lieberman completed the official signing of incorporation documents. The incorporation documents will be sent to the Ohio Secretary of State for approval. Once approval is received, the board will begin to work on the 90 day road map outlined in the agenda.

Order of Business – Appointment of other Board Members

It was decided by Carolyn Rice, Judy Dodge and Debbie Lieberman that the Montgomery County Land Reutilization Corporation would have a seven member board. The board appointed today meets all of the Ohio Revised Code requirements listed in note 1.

Note 1: By law, the board must consist of a representative from the largest municipality in Montgomery County, a representative from a township with a population of 10,000 or more, and a representative with real estate experience.

Carolyn Rice moved to appoint Mathias Heck, Doug Harnish, Dale Berry, and Nan Whaley to the board. The motion was seconded by Debbie Lieberman and approved unanimously by voice vote.

Order of Business – Term Limits

Since by-laws have not yet been created, Carolyn Rice proposed the term limit of the current board should run through January 2013. When by-laws are adopted, board members may have alternating terms so that some board continuity is assured. The board concurred with the proposed term limits.

Order of Business – Potential for Technical Assistance from Center for Community Progress.

Carolyn Rice presented background information for the Center for Community Progress (CCP). The CCP has offered 2 days of technical assistance at no charge with one of their experts to help the board figure out vision and strategy. As part of the assistance, the CCP will meet with community members in Montgomery County to gather their input what the community would like to see the MCLRC offer. The CCP could also potentially facilitate a half day or full day board retreat depending on schedules.

Action Item – Carolyn Rice to communicate with the board and CCP in order to plan a fall retreat.

Order of Business – By-laws

Carolyn Rice has a copy of Lucas County's by-laws that the board can review and use as a reference. Carolyn Rice will work with John Cumming and Doug Trout in the next month to review and recommend by-laws for the MCLRC.

Order of Business – Meeting Dates

Carolyn Rice proposed that the MCLRC Board meet every third Tuesday of the month through the end of the year, with the exception of November, where the meeting will be set for the second Tuesday. All meetings will be held at 3:30 p.m. in the Treasurer's office conference room. The board concurred with this proposed schedule.

Mathias Heck will be unable to attend the September 20, 2011 meeting.

Call to Adjourn

There being no further business, the meeting was adjourned.

Montgomery County Land Reutilization Corporation (MCLRC)
Meeting Agenda
Tuesday, August 16, 2011

Welcome: Treasurer Carolyn Rice

Official Signing of Incorporation Documents: Commissioner Debbie Lieberman, Commissioner Judy Dodge, and Treasurer Carolyn Rice

Appointment of other Board Members: Commissioner Debbie Lieberman, Commissioner Judy Dodge, and Treasurer Carolyn Rice

Discussion of Potential for Technical Assistance from Center for Community Progress

90 Day Road Map:

- Establish county land reutilization fund per ORC 321.263
- Transfer money to county land reutilization fund from County Treasurer and County Prosecutor for initial funding of MCLRC
- Administrative Tasks
 - Legal counsel
 - Staffing and space
 - Business plan with preliminary metrics
 - System for statutory compliance
 - Procedures for conveyance fees, deed filing fees, removal of LRC properties from duplicate and property exemption (County Working Group has completed preliminary work)
- Operational Tasks
 - Protocols for land acquisition and demolition
 - Property insurance needs
 - MOUs with first four targeted jurisdictions (Dayton, Harrison Twp, Trotwood, Riverside)
 - Accounting/property tracking system
 - Website

Next Meeting: Establish MCLRC by-laws & set regular meeting date

Adjourn